



Job Opening Announcement

Stage Manager

Reno Philharmonic Association

Reno, Nevada

Organization: The Reno Philharmonic Association is in its 50th season of serving the greater Reno-Tahoe region. A per-service orchestra, the RPA is the largest performing arts organization in northern Nevada. The orchestra performs a season of six classical concert pairs, eight Young People's Concerts, the Spirit of the Season and several summer pops and fundraising concerts. The Association also supports four youth orchestras and several educational and engagement programs including Discover Music and RPA Kids (RPAK).

Duties: In conjunction with the Operations Manager, the Stage Manager is responsible for the planning and implementation of concerts and special events which includes ensuring the production of all orchestra events (concerts, rehearsals, tours, run-outs, special events) run smoothly and effectively, providing the best possible support to the RPA by taking responsibility for staging requirements (including technical elements and physical conditions in multiple venues), attending to musicians' needs in preparation for and at services to help support the highest possible quality product. The Stage Manager is also responsible for the care, maintenance, proper storage and transportation of RPA equipment and instruments. This position supervises stagehands in all venues and has contact with musicians, conductors, guest artists, staff, technical staff and patrons. The Stage Manager reports to the Operations Manager.

Qualifications:

- Must have high level spatial reasoning and critical thinking.
- Ability to lift, carry and move up to 50 lbs.
- Minimum 2 years of orchestra or theater stage experience.
- Valid Nevada driver's license and good driving record.
- Effective interpersonal problem solving.
- Ability to effectively communicate with others through written and spoken word.
- Best candidate will be a team player, able to respond to changes and the pressure of inflexible deadlines.
- Ability to work evenings and weekends.
- Ability to lead and supervise staff
- Ability to work collaboratively as a part of a team

Compensation: Hourly rate to match or exceed IATSE Local 363 rates; average of 45-65 hours per month;

Application: Please send letter of application, resume, and references by Friday March 29, 2019 to:

Virginia Bowman; RE: Stage Manger Open Position

Reno Philharmonic

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Reno, NV 89503

or by e-mail to vbowman@renophil.com